

Special Director's Meeting Minutes

State Human Resources, Office of Financial Management

June 29, 2016

Opening

The State Human Resources (SHR) Director's meeting was called to order at 8:30 a.m. on Wednesday, June 29, 2016 and held in Conference Room 110, first floor; Capitol Court Building; 1110 Capitol Way South, Suite 120; Olympia, Washington 98501-2251.

The results of this meeting are summarized below. Items modified after the first printing and publishing of the Director's meeting agenda notice (20-Day Notice), appeared in a Revised Agenda publication available at the meeting. All other items were adopted as printed on the Director's meeting agenda or revised agenda unless otherwise noted below.

Present

Staff:

- Franklin Plaistowe, Assistant Director, State Human Resources
- Audrey Ulrich, Classification and Compensation Specialist, State Human Resources

Logistics and Information

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Meeting Minutes

Introduction

Franklin Plaistowe, Assistant Director, State Human Resources, OFM: The Wednesday, June 29, 2016 State HR Director's meeting came to order at 8:30 a.m. Franklin Plaistowe, Assistant Director for State Human Resources with the Office of Financial Management (OFM) chaired the meeting. Franklin stated he would be taking action on all the items presented.

Section D: Compensation

Audrey Ulrich, Classification and Compensation Specialist, State Human Resources, OFM: Found in section D of the agenda, were the proposed draft non-represented proposed draft non-represented and represented salary schedules.

The first item of business was the proposed draft non-represented salary schedules, items 1 through 4, found in the agenda. Staff recommended adoption as presented effective July 1, 2016.

Non-Represented

- Item(s) 1 General Service Salary Schedule
- Item(s) 2 N Range Nurses Salary Schedule
- Item(s) 3 Exempt Management Service (EMS)
- Item(s) 4 Washington Management Service (WMS)

Franklin Plaistowe, Assistant Director, State Human Resources, OFM: Hearing no comments, items 1 through 4 were adopted as presented with an effective date of July 1, 2016.

Audrey Ulrich, Classification and Compensation Specialist, State Human Resources, OFM: In Section D were the proposed draft represented salary schedules, items 5 through 11, found in the agenda. Staff recommended adoption as presented effective July 1, 2016.

Represented Employees

- Item(s) 5 General Service Salary Schedule
- Item(s) 6 General Service Salary Schedule (Teamsters only)
- Item(s) 7 General Service Salary Schedule - CC Range – (WFSE Community Corrections only)
- Item(s) 8 DES Printing (Teamsters only)
- Item(s) 9 N1 Range Nurses' Salary Schedule
- Item(s) 10 N2 Range Nurses' Salary Schedule (Teamsters only)
- Item(s) 11 SP Range Salary Schedule

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Franklin Plaistowe, Assistant Director, State Human Resources, OFM: Hearing no comments, items 5 through 11 were adopted as presented with an effective date of July 1, 2016.

Audrey Ulrich, Classification and Compensation Specialist, State Human Resources, OFM: Last in Section D of the agenda, was a proposed medical centers special pay request from the University of Washington (UW) for classified and non-represented classes. The 1 percent special pay salary grid was a proposal from the UW to reflect the July 1, 2016 general wage adjustment of 1.8 percent. Staff recommended adoption effective July 1, 2016.

Special Pay Salary Grid

Item(s) 12 University of Washington, Non-Represented 1% Salary Grid

Franklin Plaistowe, Assistant Director, State Human Resources, OFM: Hearing no comments, item 12 was adopted as presented with an effective date of July 1, 2016.

Adjournment

Audrey Ulrich, Classification and Compensation Specialist, State Human Resources, OFM: The business was concluded and the meeting was adjourned. The next regularly scheduled Director's Meeting was announced as Thursday, August 11, 2016, beginning at 8:30 a.m., in the Capitol Court Building, 1110 Capitol Way South, Olympia, Washington 98501-2251.

Minutes Approved By

Franklin Plaistowe, Assistant Director
State Human Resources
Office of Financial Management

Date